

City of Cambridge
City Council Meeting
Monday, November 01, 2021
6:30 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on Thursday, October 28, 2021, the Cambridge City Council convened in open public meeting at 6:30 P.M. on November 1, 2021 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf. Absent was City Council Member Mike Harris, (entered the meeting at 6:40 p.m.) City Staff present were City Clerk/Treasurer Kandra Kinne, Utility Supervisor Dave Houghtelling and City Attorney Lisa Shifflet. Visitors present were Genny Kubik for the *Valley Voice*; Jessica Fisher for *Tri Valley Health System*; Jeff Tidyman and Joshua Shiach for *Engineering International*; and Brad Williams. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced that the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda: Minutes of October 18, 2021 and the claims report. The City Council received a copy of the minutes of October 18, 2021 and the claims report. Tony Groshong stated the motion, seconded by Derek Raburn, to approve the minutes of October 18, 2021, and the claims report. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf. Mike Harris was absent and not voting. Jeff Ommert abstained from voting on Ommert Technologies. Motion carried for the minutes of October 18, 2021, and the following claims:

City of Cambridge

Claims Report

To Mayor and City Council

1-Nov-21

Period 10/19/2021 TO 11/01/2021

Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility:</u>		
32395	Cambridge Post Office, Postage	281.96	
32396	Twin Valleys Public Power, Purchased Power	238,815.64	
32397-32401	Payroll	6,176.35	
32402	Ag Valley, Fuel	515.82	
32403	American Agricultural Lab, Wastewater Analysis	82.00	
32404	Bartley Lumber Company, Lumber	38.00	
32405	BIC, Purchased Water	5,959.80	
32406	Void	0.00	
32407	Cambridge General Store, Supplies	203.16	
32408	Cambridge Telephone, Utility	815.73	
32409	Dutton-Lainson, Electric Dept. Supplies	727.40	

	32410	Eakes Office Solutions, Copier prints	62.56	
	32411	Faw Motor Company, Service Truck	115.40	
	32412	Gworks, Service Contract	6,855.85	
	32413	Hometown Leasing, Copier Lease	641.74	
	32414	Utility Customer refund over payment	7.45	
	32415	Employee Dental and Vision	500.00	
	32416	Mousel, Brooks, Schneider and Shifflet, Attorney Fees	20.00	
	32417	Municipal Supply, Water Dept. Supplies	2,703.19	
	32418	Olsson Associates, Fees for reports	436.48	
	32419	Ommert Tech, Computer Lease	333.61	
	32420	River Valley Services, Repairs	161.59	
	32421	Schaben Sanitation, Trash Pickup	1,253.09	
	32422	Southwest Farm & Auto, Supplies	31.47	
	32423	Underground Construction, underground power line	12,250.00	
	32424	Utility Customer refund over payment	9.69	
	32425	Verizon, Cell Phones	165.22	
ACH		Payroll	2,801.68	
ACH		City of Cambridge, Utility	2,179.47	
ACH		Nebr. Dept. Revenue, State With holdings	892.64	
ACH		American Family Life Insurance, Insurance	228.24	
ACH		IRS, Federal With holdings	2,794.75	288,059.98
		<u>Security Deposit Account:</u>		
2051-2055		Security Deposit Refunds	1,200.00	1,200.00
		<u>City Account (General Fund):</u>		
	49577	Payroll	814.16	
	49578	Ag Valley, Fuel	204.65	
	49579	Amazon, Library Supplies	3,197.79	
	49580	Anew Travel Center, Fuel	75.31	
	49581	Baker & Taylor Books, Library Books	164.29	
	49582	Bernie Jones Auto, Mower Repairs	73.40	
	49583	Better Homes & Gardens, Library Subscription	10.00	
	49584	Bound Tree Medical, Ambulance Supplies	175.99	
	49585	BS & K Signs, Inc., Disc Golf Sign	1,150.00	
	49586	Cambridge General Store, Supplies	16.99	
	49587	Cambridge General Store, Supplies	154.25	
	49588	Cambridge Super Market, Supplies	4.99	
	49589	Cambridge Super Market, Supplies	64.58	
	49590	Cambridge Telephone, Utility	511.05	
	49591	Consumer Reports, Library Subscription	30.00	
	49592	Employee Deductible	249.69	
	49593	DEMCO, Library Supplies	112.94	
	49594	Furnas County Treasurer, Police Contract	4,862.45	
	49595	Gale, Library Books	143.78	

49596	Employee Deductible	61.78	
49597	Harlequin Reader Service, Library Service	49.94	
49598	Health, Library Subscription	20.00	
49599	Matheson Tri Gas, Oxygen	114.44	
49600	Mid States Energy Works, Swimming Pool Project	842.50	
49601	Miller & Associates, Swimming Pool Project	14,242.20	
49602	Mousel, Brooks, Schneider and Shifflet, Attorney Fees	753.00	
49603	Nebraska Over drive, Library Service	500.00	
49604	Nebraska State Volunteer Fire Fighter Association, Dues	360.00	
49605	Nebraska land Magazine, Library Subscription	18.00	
49606	Ommert Tech, Computer Lease	91.92	
49607	Sabrina Nielsen, CPR Training	150.00	
49608	Scotties Potties, Port-a-Potty	90.00	
49609	Southwest Farm & Auto, Supplies	42.15	
49610	Verizon, Cell Phones	95.11	
49611-49621	Payroll	2,505.18	
ACH	Payroll	2,840.02	
ACH	City of Cambridge, Utility	2,939.35	
ACH	Nebraska Department of Revenue, State With holdings	99.50	
ACH	Eakes Office Solutions, Library Copier Lease	146.84	
ACH	IRS, Federal With holdings	172.57	
ACH	IRS, Federal With holdings	1,119.92	39,270.73
<u>City of Cambridge TIF:</u>			
1156	Cline Williams, Attorney Fees	722.50	722.50
<u>LB840/ Revolving Loan/ HTC:</u>			
4469	Cambridge Chamber, Meeting Meal	6.00	
4470	void	0.00	
4471	Cambridge Telephone, Utility	73.37	
4472	Flagship Publishing, Business Promotions	722.00	
4473	Melissa Jackson, Contract	1,625.72	
4474	Mousel, Brooks, Schneider and Shifflet, Attorney Fees	33.00	2,460.09
Total:		331,713.30	331,713.30

Appointments – Park Board Appointment: Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to approve the recommendation of the Park Board to appoint Daniel Paisley to the Park Board to fill the vacancy for 2023. Voting yes was Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf. Mike Harris was absent and not voting. Motion carried unanimously by City Council members present.

Reports of Officers, Boards & Committees:

- a. Library –Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the Library Board minutes of October 20, 2021. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf. Mike Harris was absent and

not voting. Motion carried unanimously by City Council members present. City Attorney Lisa Shifflet will meet with Library Director Maria Downer about the By-Laws for Butler Memorial Library.

- b. Utility Supervisor Report – Dave Houghtelling reported on the following: BIC Chairman met with Red Willow County regarding the SCADA project and will meet with Furnas County; cleaning and camera sewer moving forward with bidding on sewer plant pumps using ARPA funds; working with Faw Motors on a replacement pickup; tires were replaced on backhoe; removed dying plum trees in park with assistance from McCook Work Ethic Camp; and placed back feed line for Heritage Plaza and the Hospital.

6:40 p.m. Councilman Mike Harris entered the meeting.

- c. City Clerk/Treasurer Report – Kandra Kinne reported on the following: wholesale power service costs - current year and proposed rates for 2022; proposal from Weathercraft Companies on an overhead door for the community room; cyber security information; financial report for September 30, 2021; annual Occupation Tax report; the annual water and electric charges by customer group; KWH purchases for the last fiscal year; September & October 2021 line loss reports; annual report of receipts and expenditures. Vernita Saylor stated the motion, seconded by Jeff Ommert to accept the proposal from Weathercraft Companies for \$8,405 for an overhead door including accessories and installation. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously. After Council held discussion, Tony Groshong stated the motion, seconded by Vernita Saylor, to approve the quotation submitted by Hometown Agency for Cyber Security Insurance for coverage of \$250,000.00. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.
- d. Tri Valley Health System Report – CEO Jessica Fisher advised that Tri Valley is offering flu shots and preparing for the annual basket raffle. Also, two garage doors are being replaced on the east side of Heritage Plaza.

Unfinished Business:

- a. John & Valerie Macleod Small Generation Interconnection Application for 1313 Galligar Street for installation of solar panels on an accessory building – Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the Small Generation Interconnection Application. Voting yes was Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.
- b. Small Generation Interconnection and Service Agreement between the City of Cambridge Utilities and John & Valerie MacLeod at 1313 Galligar Street – Derek Raburn stated the motion, seconded by Kevin Banzhaf, to approve the Small Generation Interconnection and Service Agreement. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

- c. Ordinance No. 795 – Amending Cambridge Municipal Code Section 7-403 Electric Department Installation Expense – Final Reading – Mayor Gunderson read Ordinance No. 795 by title. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the final reading of Ordinance No. 795. Voting yes was Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously for Ordinance 795 as follows:

**City Council of the
City of Cambridge, Nebraska
Ordinance No. 795**

(Amending Section 7-403: Electric Department Installation Expense)

AN ORDINANCE OF THE CITY OF CAMBRIDGE, NEBRASKA, AMENDING SECTION

7-403 ELECTRIC DEPARTMENT INSTALLATION EXPENSE; PROVIDING AN EFFECTIVE DATE OF THE ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAMBRIDGE, NEBRASKA AS FOLLOWS:

Section 1. **Section 7-403: Installation Expense.**

Installation and equipment expenses for a service(s) constructed from the City's electric facilities to the consumer's service point shall be paid by the consumer. The City shall provide, install and read the meter. Maintenance and replacement expenses shall be apportioned in the same manner. In all cases, the City shall be contacted before any work is completed.

Section 2. All other ordinances or sections of ordinances passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions are hereby repealed.

Section 3. This Ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

- d. Ordinance No. 796 – Amending Cambridge Municipal Code Section 7-406 Electric Department Repairs – Final Reading – Mayor Gunderson read Ordinance No. 796 by title. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the final reading of Ordinance No. 796. Voting yes was Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously for Ordinance No. 796 as follows

**City Council of the
City of Cambridge, Nebraska
Ordinance No. 796**

(Amending Section 7-406: Repairs)

AN ORDINANCE OF THE CITY OF CAMBRIDGE, NEBRASKA, AMENDING SECTION 7-406 ELECTRIC DEPARTMENT REPAIRS; PROVIDING AN EFFECTIVE DATE OF THE ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAMBRIDGE, NEBRASKA AS FOLLOWS:

Section 1. Section 7-406: Repairs.

All maintenance and repairs to the City's electric facilities up to the service point of the customer shall be the responsibility of the City. All repairs to the conductor and other appurtenances (excluding the meter) from the City's facilities to the service point shall be the customer responsibility. In the case of nonresidents, all electric facilities located on customer's premises outside of the corporate limits shall be the responsibility of the customer. In all cases, the City shall be contacted before any work is completed.

Section 2. All other ordinances or sections of ordinances passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions are hereby repealed.

Section 3. This Ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

- e. Ordinance No. 797 – Amending Cambridge Municipal Code Section 7-410 Electric Department Trimming Trees – Final Reading – Mayor Gunderson read the Ordinance by title. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve Ordinance No. 797. Voting yes was Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously for Ordinance No. 797 as follows:

**City Council of the
City of Cambridge, Nebraska
Ordinance No. 797**

(Amending Section 7-410: Trimming Trees)

AN ORDINANCE OF THE CITY OF CAMBRIDGE, NEBRASKA, AMENDING SECTION 7-410 ELECTRIC DEPARTMENT TRIMMING TREES; PROVIDING AN EFFECTIVE DATE OF THE ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAMBRIDGE, NEBRASKA AS FOLLOWS:

Section 1. Section 7-410: Trimming Trees.

Any person desiring to cut or remove trees or branches thereof in close proximity to the lines of the electric system shall, before doing the said work, give reasonable written notice to the utility supervisor and shall follow any and all rules and regulations which he or she may prescribe for doing such work. It shall be unlawful for any person felling or removing such trees or branches to disrupt or damage the lines without first giving proper notice and receiving permission in writing to do so. Whenever it becomes necessary to protect the lines or property of the electric system, the City Council shall have the power to order any overhanging branches or limbs of trees to be cut and removed, at the property owner's expense, so that the lines will be clear and safe.

Section 2. All other ordinances or sections of ordinances passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions are hereby repealed.

Section 3. This Ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

New Business:

Engineering International – Proposal for the Brad Williams Subdivision - Jeff Tidyman and Joshua Shiach of Engineering International addressed Council regarding the proposed subdivision. The firm has been working with Mr. Williams on this housing project. The request is for the City of Cambridge to provide water for the first ten lots; all lots will be on septic; and serviced for electricity by Twin Valley Public Power District. The proposed plat was submitted and asked what it would take for annexation to the City – all or a portion. Mr. Williams stated that he is not concerned about sufficient water to the east lots adjacent to Road 410. This project will be submitted to the Planning Commission for review.

Mayor & City Council Comments: Tony Groshong noted that a particular block on Flannery Avenue needs cleaned up including mowing and tree trimming.

Adjournment:

Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to adjourn at 7:40 p.m. voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris and Kevin Banzhaf. Derek Raburn was absent and not voting. Motion carried by unanimously by City Council members present.

Attest: _____
Kandra J. Kinne, City Clerk/Treasurer

David Gunderson, Mayor